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Dear Parents,

I hope this letter finds your child's learning going as well as possible during our challenging days as parents and educators. As we near our upcoming date for the possibility of transitioning back to in person school I wanted to share some information with you so this transition goes as smoothly as possible.

The first information I will share with you is that the Texas Education Agency requires that schools are open for in person learning within the first 8 weeks of the school year. Therefore we are opening our doors willing to help our families and our students with their education. However, I also wish to advise that in both Dallas County and Tarrant County where our schools are located, health officials are advising that at home learning is the safest choice right now. We realize not all families can simply do so. It's with an abundance of caution that we inform parents of this guidance as well. With all of this in mind, we have developed a plan for safety for students that are returning to school and we welcome them into our care.

On Friday, September 18th we are emailing all parents with the transition to campus document titled "Manara Model". Please know this plan includes detailed information about every aspect of school from transportation to school nutrition, hallway transitions and classroom arrangements. We hope upon seeing this guidance you will have many questions and uncertainties answered. If you do not receive this transition guidance document please let us know so we can be certain that you have received a copy. As this is multiple pages, we will post to our website and email the electronic version.

Transition Dates to In Person or Hybrid:

You may continue with At Home Learning and don't need to attend In Person Learning if you've decided at home is best for now.

WEEK 1 - COHORT 1: Transition to In-Person or Hybrid:

- **In-Person** (for those having selected this model for learning):
 - Monday, September 28 - Grades Pre-K - 3 (Irving Elementary & Manara STEM)
 - Monday, September 28 - Grades 7 & 8 (Manara Leadership)
- **Hybrid Learning** (for those having selected this model for learning):
 - Tuesday, September 29 - Grades Pre-K - 3 (Irving Elementary & Manara STEM)
 - Tuesday, September 29 - Grades 7 & 8 (Manara Leadership)

WEEK 2 - COHORT 2: Transition to In-Person or Hybrid:

- **In-Person** (for those having selected this model for learning):
 - Monday, October 5 - Grades 4-6 (Irving Elementary)
 - Monday, October 5 - Grades 4-8 (Manara STEM)
 - Monday, October 5 - Grades 9-12 (Manara Leadership)
- **Hybrid Learning** (for those having selected this model for learning):



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- Tuesday, October 6 - Grades 4-6 (Irving Elementary)
- Tuesday, October 6 - Grades 4-8 (Manara STEM)
- Tuesday, October 6 - Grades 9-12 (Manara Leadership)

CHANGING LEARNING MODELS

A parent who chooses At Home Learning or Hybrid Learning for their child and would like for their child to switch to In Person Learning, may do so. However, the transition to In Person Learning may occur only at the beginning of each new grading period. **There will be no changes to the first 9 week learning model. Parents have already informed the school of their choice prior to the start of our school year therefore we ask that you follow the process for making changes to your decision by the following timelines:**

NOTIFICATION DATES and PROCESS FOR CHANGING LEARNING MODELS:

At Home, Hybrid, In-Person

QUARTER 1: AUGUST 17-OCTOBER 16, 2020

August 3, 2020: Notification Deadline for Learning Model Decision for Quarter 1-On File with the School - No need to notify the school of your decision as we already have this information.

August 17-October 16, 2020: Dates of obligation to Learning Model

September 28, 2020: Notification to inform school you will be changing the Learning Model for Quarter 2.

October 19, 2020: Newly chosen Learning Model Decision Begins (if you are making a change)

ANY DATE: CHANGE TO REMOTE LEARNING, but are required to remain in this learning model until October 16, 2020

QUARTER 2: OCTOBER 19-DECEMBER 18, 2020

September 28, 2020: Notification Date of CHANGE to Learning Model Decision for Quarter 2 - if no change to learning plan, notification is NOT required.

October 19-December 18, 2020: Dates of obligation to Learning Model

November 30, 2020: Notification to inform school you will be changing the Learning Model for Quarter 3.

January 5, 2020: Newly chosen Learning Model Decision Begins (if you are making a change)

ANY DATE: CHANGE TO REMOTE LEARNING, but are required to remain in this learning model until December 18, 2020

We wish our families the very best in this school year. As always, thank you for your continued support.

Ms. Denise Sudan

Manara Academy Interim Superintendent