



International Baccalaureate®
Baccalauréat International
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INITIAL NOTIFICATION

Dear Parents and Guardians,

Compulsory Attendance Law:

The State of Texas requires that all students at least 6 years of age and not yet 19 attend school until they obtain a diploma. It is important that students attend school each day. There is a very strong connection between student attendance and academic performance in school. Therefore, when students miss class, they miss out on learning. Under §25.085(c), compulsory attendance also applies to students below the age for compulsory attendance during any period that the student is voluntarily enrolled in prekindergarten or kindergarten.

90% Rule:

In addition to the Compulsory Attendance Law, there is the 90% law. In order to receive credit for a final grade for a class, a student is required to attend class 90 percent of the days a class is offered regardless of whether the student's absences are excused [see FEA] or unexcused. Atty. Gen. Op. JC-0398 (2001). If the student does not meet this requirement, the student must go through an Attendance Recovery Process.

If the student drops below 90% but attends class at least at 75% of the days the class is offered, the student may earn credit for the class by completing a plan approved by the principal.

Submission of the attendance appeal must occur within 30 school days of the end of the semester in which the credit was denied. The campus attendance committee then meets and renders a decision based on the circumstances as presented by the student and parent within 30 school days of the end of the semester in which the credit was denied.

Credit Loss Defined:

When students do not meet the 90% attendance rate in a class, it is reflected on their report cards as course credit denial or in the number of recorded absences in their student attendance records.

Illness:

We do recognize, however, that perfect attendance is not always possible. Ill children should be kept at home to allow recovery and to keep other students from contracting the illness if contagious.

If your child is absent from all or part of a school day, the student—upon arrival or return to school—must bring a note signed by the guardian or health care professional that describes the



reason for the absence. All notes should be provided within two days of returning to school. The campus will update attendance records based on the provided documentation.

If you have any questions about your child's attendance record, please ask your child's school.

Remote Learning Attendance:

Daily attendance, while in remote learning, is the same attendance requirement as if a student is learning on campus in person. Every enrolled student is required to check in with each teacher in their respective daily classes for every day school is in session in order to not be marked absent from a school day, part of a school day, or a class period.

Manara Academy is offering Asynchronous Learning when learning remotely. This is where students complete studies and classwork independently. However, there are daily opportunities for Synchronous Instruction (learning with their content teachers). In order to be marked present for daily and hourly attendance, students must attend their synchronous instruction sessions (virtual instruction) and complete their asynchronous work and submit their work daily on days school is in session according to the school calendar. If you are experiencing technical connectivity issues, are unable to successfully meet the requirements of asynchronous learning, require or request low tech learning (work packets) please contact the school, teacher or principal for support.

Tuancy:

If a student is absent from school on 10 or more days or parts of days within a six-month period in the same school year:

- (1) The student's parent is subject to prosecution under Section 25.093; and
- (2) The student is subject to referral to a truancy court for truant conduct under Section 65.003(a), Family Code.

If you have any questions regarding school attendance requirements or attendance, please do not hesitate to contact your child's school, teacher or principal.

Thank you for your cooperation and support regarding school attendance.

*Denise Sudan,
Superintendent*